



# **DEVASWOM BOARD COLLEGE**

**THALAYOLAPARAMBU, KOTTAYAM (Dist.)**

**KERALA STATE, PIN - 686 605**

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**NAAC ACCREDITED 'B+' GRADE**

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**AFFILIATED TO : MAHATHMA GANDHI UNIVERSITY, KOTTAYAM**

## **CODE OF CONDUCT**

The Code of conduct in respect of Principal, Teaching faculty, Students and Administrative staff who form the mainstays of the institution are as follows:

### **PRINCIPAL**

- Principal is a position that requires a host of leadership qualities and must be able to coordinate different activities.
- All actions should be such that they uphold integrity, dignity, efficiency and decorum.
- Must never discriminate the teaching faculty, nonteaching staff or the students on the basis of gender, colour or creed.
- Maintain composure when dealing with sensitive and raging matters among students and staff.
- Be objective and factual in making decisions.

### **TEACHING FACULTY**

- Teachers should be role models and facilitators
- Should be committed to their work, uphold integrity, dignity, decorum and efficiency.
- Must impart knowledge, must inspire the students and encourage them by helping them identify their talents.
- Must show empathy to the students and try to mould the character so that they become committed individuals in the society.

- Should keep updating themselves about current advancements in their field and be involved in research activities.
- Treat their peers as their equals.
- Refrain from involving in other part time jobs that would hinder with their teaching.

## **STUDENTS**

- Students must always show respect to teachers.
- Should try to imbibe all what the teachers are asking them to do and think critically while forming opinions.
- Should not involve in any activities that would result in bringing disharmony in the campus.
- Should use Library or leave the campus as and when there is no class and avoid loitering around the campus.
- Should avail all opportunities presented before them, so as to refine their inborn skills.
- Should assist peers by providing emotional support and also treat them as equals.

## **ADMINISTRATIVE STAFF**

- Administrative staff should be responsible to the tasks assigned to them.
- Should be polite and cordial to the teaching faculty, students and all those they have to interact with.
- Should maintain a congenial environment in the office.